



**ABV-Indian Institute of Information Technology & Management
Gwalior**

Minutes of the 41st Finance Committee Meeting held on 1st July 2022

The 41st Finance Committee was held on 1st July 2022 at 4:30 pm in MDP Centre, ABV-IIIITM Gwalior.

The following were present:

Following members were present in the meeting:

1. Shri Deepak Ghaisas : Chairman
2. Prof. Sri Niwas Singh : Member
3. Prof. A. K. Mittal : Member
4. Shri D. K. Jain : Member
5. Dr. Manoj Kumar Dash : Secretary
6. Mr. Pankaj K Gupta : Special Invitee

The comments of Director (IIITs), Ministry of Education and Mr Anil Kumar, Director (Finance) MoE who is a member of the Finance Committee had sent his comments (given in Annexure I) on the agenda items for consideration in the meeting.

Item 41.0	Opening remarks by the Chairman FC
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Shri Deepak Ghaisas, the Chairperson, welcomed Prof Sri Niwas Singh, who joined as Director, ABV-IIIITM on 8th April 2022 and all other members of the Finance Committee. He stressed to have the regular meeting as per IIIT Act. He also asked the Director to prepare schedule of the meetings for a year.

Item 41.1	Confirmation of the Minutes of 40th Meeting of Finance Committee
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The minutes of 40th Finance Committee Meeting were deemed as confirmed since no comments were received.

Ministry of Education asked the position on item no. 40.4 which is regarding the providing handset to the employees. The same has been taken as action item in item no. 41.2(b).

Item 41.2	Action Taken Report on 40th Meeting of Finance Committee
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The Action Taken Report on the matters arising out of the decision of the 40th meeting of the Finance Committee held on 22.03.2022 was presented before the committee and the committee noted the ATR with satisfaction along with the following observations/suggestions:

- (a) According to FC meeting item 39.2, "The entire Process of creation of GPF trust should be completed before next FC meeting." This has not been done till the next FC in March, 2022. Since new Director has joined and he looked into the matter. He told in the meeting that creating a GPF trust is a complex task and may require more resources to manage it as we have very limited employee with GPF option. FC agrees to hold the creation of GPF trust.
- (b) 40.4: Reimbursement of purchase of mobile phone to faculty and non-faculty is to be discontinued.
- (c) 40.5: The FC advised that Director may seek advice from other Director of IIIT and frame a common policy as per the Government of Indian rules and if required sent it to the council regarding upgradation of grade pay of faculty from AGP 8000 to AGP 9000.
- (d) 40.7: The FC advised to sent a legal notice to Mr. Jagdish Kumar for recovery of Rs 2,61,092/- .
- (e) 40.7: This was discussed in the meeting and the FC advised that the HRA for old employees who are staying outside, should be given as already mentioned in IIIT Statue section 13(4) and for all other employees the HRA should not be given if the suitable accommodation not provided in the campus and the same should be mentioned in the appointment letter of all new employee. FC also noted that available house will be utilised within 2/3 years with new appointees.
- (f) 40.12: The FC advised to purchase the Ambulance on priority basis with standard configuration through GeM up to Rs 15,00,000.
- (g) 40.14: (a) The committee was informed that for the service-related matter of Prof Gyan Prakash, a fact-finding committee has been formed to look into the issue and submit the report in the upcoming Finance Committee. The committee is requested to provide the detail information in chronological order and recommendation to FC/Board. Committee also advised to be resolves all the old issue of institute as per rules on the priority basis.

Item 41.3	Pay Fixation of staff under Raghavan Committee
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- a) The comments were received from the MoE, and all the replies were submitted by the institute, since there is one post of Supdt. which is to be filled by 100% by promotion as per RPN 2016, Ms Ekta Sikarwar being senior should be placed as

Supdt. on July 2013 and after the completion of 8 years at the post of Supdt., she is eligible for assessment for the post of Assistant Registrar (SC) without any financial obligation when BoG approves through an assessment committee.

- b) For the remaining non-teaching staffs who are eligible for the promotion post to the Assistant Registrar as per RPN 2016, a committee should be formed by Director for the same to give the suggestion for the BoG to adopt the process.
- c) For others, who are in GP 2400 and GP 2800, the FC recommended that the Director will coordinate with other Directors of IIIT (MoE funded) to remove anomaly and discuss the grievances of non-teaching employees.
- d) The MACP should be given to the employee whenever it is due as per rule.

Item 41.4	Construction of Under pass for connectivity between Pocket A and B of the premises of the institute
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The campus of ABV-IIITM Gwalior has two premises separated by a 30 meters public road in between. The road remains busy and the access from one campus to another becomes difficult and unsafe for its employees. Therefore, the requirement of the construction of underpass between the two premises has been considered essential. The clearance from the Country and Town Planning of MP Government as well as approval of construction with NOC from Gwalior Municipal Corporation has been obtained by the institute.

The detailed estimates of the project have been worked out to Rs 6,98,51,000 which is approved by B&WC meeting held on 21/06/2022. The work may be awarded to CPWD.

The FC advised that the above expenditure to be incurred through internal resources and not through HEFA and the work to be awarded to CPWD. Institute should explore other agencies of State/Central governments for construction work of the institute.

Item 41.5	Budget for FY 2022-23
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The Budget Estimates (BE) for FY 2022-23 prepared and summary as under:

Object/Expenditure Head	Budget Estimates (BE) (2022-23) (in Crores)	Budget Estimates (BE) (2021-22) (in Crores) as per MoU	Actual Budget received (2021-22) (in Crores)
(A) GIA General OH-31	21.00	14.00	12.50
(B) GIA for creation of Capital Assets OH-35	30.00	5.00	1.31
(C) GIA for salary OH-36	20.00	20.00	12.342
Total (A)+(B)+(C)	71.00	39.00	26.23

The budget estimate mentioned above is noted by the FC.

Item 41.6	Expenditure incurred during last Quarter Jan-March of FY 2021-22
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The total expenditure incurred by the institute during last quarter Jan-Mar of FY 2021-22 was Rs. 98310126 is noted by FC.

The budget estimate mentioned above is noted by the FC and advised the JR (FA) to provide the major head wise expenditure and income in upcoming FC meetings. FC also advised that internal auditor may be required to provide quarterly report on the procedural lapses and remedial measures to avoid such occurrences.

Item 41.7	Annual Accounts for FY 2021-22
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The draft Accounts of the Institute (i.e. Balance Sheet, Income & Expenditure A/c and Receipt & Payment A/c) for the F.Y.2021-22 were submitted before the Finance Committee for approval and onward submission to the BoG.

The Annual Accounts for the year 2021-22 is adopted by the FC for BoG consideration.

Item 41.8	Pay Fixation of the Director of the institute
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Communication was done with MoE regarding pay protection of Prof S.N. Singh, Director ABV-IIITM, Gwalior vide letter dated 13th April,2022.

The pay of the Director has been fixed as per the letter F.No. 46-1/2019 TS.1 dated 17th May 2022 received from MoE to consider in Board. Pay be protected as Rs 2,24,100/- per month w.e.f. date of joining with other admissible allowances.

This has been approved by the FC.

Item 41.9	Purchase of vehicle for the Director of the institute
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The old vehicle available for the Director of the Institute needs replacement as it has been declared unusable, with a new vehicle in the same category. The condemnation report was produced in the meeting. It is estimated that a new vehicle with cost about 14 lakhs (inclusive of accessories, insurance, road tax, etc). The FC approves the replacement of old

vehicle with a new vehicle for the Director with a maximum expenditure of 14 lakh from institute internal resources and may be purchased through GeM.

Item 41.10	CPDA rules for faculty of the institute
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The CPDA rules for the faculty as proposed by the committee has been considered and approved by the FC and are applicable.

Item 41.11	Minutes of BWC meetings
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The meeting of B&WC meeting has been noted by the FC.

Item 41.12	Fee for July –Dec 2022 semester
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Fee for the upcoming July-Dec 2022 semester is proposed to be revised as per the details given below. The increase is recommended in view of increasing cost due to inflation and as per IIT council and Board decision to increase yearly 10%. The fees are not revised from July 2020.

Fee Structure for July 2022 Batch

Sr. No.	Particulars	UG Program/ IPG/IMT	M Tech	PhD	MBA	DASA Students
A	<u>Institute Fees per semester</u>	2022 Batch	2022 Batch	2022 Batch	2022 Batch	2022 Batch
1	Tuition Fees (*)	65000	61000	25000	74000	
2	Semester Fees (Examination)	1500	1500	1500	1500	1500
3	Course Material Fees	2000	2000	0	2000	2000
4	Registration/Enrolment Fees	1000	1000	1000	1000	1000
5	Internet and Computer Charges	2000	2000	2000	2000	2000
6	Medical Facilities	1500	1500	1500	1500	1500
A	Total Institute Fee (A)	73000	69000	31000	82000	8000
B	Hostel Room Charges (B) per semester	12000	12000	12000	12000	12000
	Total	85000	81000	43000	94000	20000
C	One Time Payments	27250	27250	29250	27250	27250
D	Hostel Mess Fees (D) per semester #	17000	17000	17000	17000	17000
	Total (A)+(B)+(C)+(D)	<u>129250</u>	<u>125250</u>	<u>89250</u>	<u>138250</u>	<u>64250</u>

includes onetime security deposit Rs 2500 and hostel mess fee in subsequent semester Rs 14500 per semester.

*Tuition fees waiver for SC/ST students.

*Tuition fees waiver for PwD students in B Tech - CSE only

The FC approved the same.

Item 41.13	Consideration of Investment Committee meeting report
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A new investment committee was constituted to look after investment of the funds of the institute and the committee has reviewed investment procedure and policy for investment and the minutes of the investment committee have been enclosed for approval. The FDRs maturing on 22.06.2022 were continued in the FDRs with the existing banks for a period of one year/ one year and one day with current rate of interest.

The FC approved ICICI and HDFC Banks, being leading private banks, to be included in the panel of banks for the investment of institute funds along with other PSU Banks.

FC also advised that the FDRs maturing in July 2022 to be invested for 1 year / I Year/ 1 day. For next year onward, investment committee should explore the best options such PSU/RBI bonds, mutual fund, etc. to improve the yield. Committee also suggested to set some target for the annual yield so that funds can be deployed optimally.

Item 41.14	Sitting Charges & Honorarium for different meeting
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The proposal for the sitting charges of the external members such as BoG, FC, BWC, Senate committee, Selection Committee and other committee formed by the Board is approved Rs 10,000 per day.

Honorarium for the external member for other cases:

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|--|---|---------|
| 1. Thesis viva- voce exam | - | Rs 5000 |
| 2. Expert lectures (per session) in FDP, MDP, Conferences etc. | - | Rs 5000 |
| 3. Other services, meetings/visits/ committee (per day) etc | - | Rs 5000 |

The FC approved the same.

Item 41.15	Consultancy Charges on Consultancy Project
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Consultancy project will be calculated will follows:

- 1) Expenditure and honorarium to the faculty/PI 75% of the cost
- 2) Institute overhead 25% of the cost
- 3) GST to be added on 1 and 2 as applicable

The FC approved the same and suggested that the detailed consultancy rules to be prepared and to put up in upcoming FC.

Item 41.16	Licenses fees deductions for contractual and outsourcing staff
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The revised rate as per exiting classification of quarters for deductions of Licenses fees per months for contractual and outsourcing staff was placed before the FC for consideration and approval. Electricity, water charges will be extra similar to institute employee. If any change in classification in quarters in future, it should be mapped accordingly.

House Type	Type A Pocket B	Type B Pocket B	Type C Pocket B	Type IV Pocket A&B	Type II Pocket A&B
Licenses fees	3200	4000	5250	6400	10100

The FC approved the same.

Item 41.17	Status of Arbitration Cases
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- a) **Arbitration award in the matter between M/s Quality Construction Co. vs. UoI (CPWD) No. ARB/RB/Delhi/143**

The Arbitration award under the Arbitration and Conciliation Act, 1996 as amended by Act, 2015 of case no.:ARB/RB/Delhi/143 dated 27.01.2021 has been passed by Sole Arbitrator Shri Rajesh Banga, Ministry of Housing & Urban Affairs, New Delhi in the matter between M/s Quality Construction Co. (CLAIMANT) and CPWD, UNION OF INDIA (RESPONDENT) against the following work :

Agreement No. : 06/EE/GPD/2014-15

Name of Work : Development of ABV-IIITM Campus at Gwalior (Phase-V) work SH: Faculty House (6 Nos. Residence for Professors, 12 Nos.Residences

for Associate Professors & 12 Nos. Residences for Assistant Professors) including water supply, sanitary installation, drainage and including providing electrical installation & Fans.

Cost of the Arbitration Award : Rs.1,40,91,100/- along with simple interest @9.5% per annum on amount of Rs.90,11,900/- w.e.f. from 10.04.2019 till date of award along with post award interest (if any).

The Executive Engineer, Gwalior Project Division (GPD), CPWD vide their letter dated 27.02.2021 forwarded their decision to challenge the said award and accordingly the appeal has been filed before the Hon'ble D J Court Gwalior and the final decision is awaited.

The case is in progress instituted on 07.07.2021 U/s 34 of A&C Act 1996 before the Hon'ble DJ Court Gwalior. Last hearing held on 09.05.2022 and the next hearing scheduled on 20.07.2022.

b) Status of Arbitration between M/s Buddiraja Electricals V/s Union of India (CPWD) for the work of C/o ABV-IIITM Gwalior (Phase IV) SH: Pdg and Installation of Street & Compound lighting.

A certain dispute arose between M/s Budhiraja Electricals, New Delhi and UOI, Executive Engineer, Gwalior Central Electrical Division, CPWD, Gwalior against the work Installation of Street Light and Compound Lighting. The said dispute was accepted for Arbitration under Arbitration and Conciliation Act, 1996 as amended by Act, 2015.

Shri Rajesh Banga, Sole Arbitrator, MOHUA, Govt. of India was appointed by the respondent as per the terms and conditions of the agreement. The total cost of above arbitration is approximate of Rs.37,48,867/- along with applicable Interest. The claims of the claimant have been prayed for rejection and the aforesaid Arbitration Award is under process for settlement.

The arbitral Award was published on 02.11.2021 by the sole Arbitrator Shri Rajesh Banga Delhi. The legal opinion submitted on 19.11.2021. The CPWD find the award unsatisfactory and hence challenged the award by filing an application in Hon'ble DJ Court Saket, Delhi for setting aside the passed arbitral award under scope of Section 34 of A&C Act 1996. Last hearing was done on 28.03.2022 and next hearing is scheduled on 11.07.2022.

c) Arbitration award in favour of M/s Passim Water Services V/s UOI (CPWD) for the work of C/o ABV-IIITM Gwalior (Phase IV) SH: Pdg. 2x5000 LPH R/O Plant for drinking water in Pocket-A

The Arbitration award under the Arbitration and Conciliation Act, 1996 as amended by Act, 2015 of case no.: ARB/RB/Delhi/164 dated 16.04.2021 has been passed by Sole Arbitrator Shri Rajesh Banga, Ministry of Housing & Urban Affairs, New Delhi in the matter between

M/s Passim Water Services (CLAIMANT) and CPWD, UNION OF INDIA (RESPONDENT) against the following work :

Agreement No. : 37/EE (E)/GCED/2015-16

Name of Work : Development of ABV-IIITM Campus at Gwalior (Phase-IV) work SH: Pdg. 2x5000, LPH R/O Plant for drinking water in Pocket-A.

Cost of the Arbitration Award : Rs.2,36,400/- with Simple Interest @9.5% per annum on amount of Rs.2,16,400/- w.e.f. from 01.01.2020 till the date of Award along with post award interest (if any).

The Executive Engineer, Gwalior Central Circle (GCC), CPWD vide their letter dated 25.06.2021 forwarded their decision to challenge the said award and accordingly the process of filing the appeal is in progress.

The arbitral Award was published on 16.04.2021 by the sole Arbitrator Shri Rajesh Banga, Delhi. The legal opinion submitted on 05.05.2021 and the award has been challenged U/s 34 in the Court of Hon'ble DJ Gwalior. Last hearing was done on 20.04.2022 and next hearing is scheduled on 20.06.2022.

(d) The matter of arbitration between M/s Kumar Infratech& construction Pvt Ltd. Vs UOI. C/O ABV-IIITM Gwalior - SH accommodation for visiting faculty, girls' hostel, faculty and key staff housing, cafeteria, additional lecture theater and development work. RF Case Agreement No 02/EE/GCD/2008-09. Claim amount of Rs 186.56 lakhs

Shri Arun Kumar Trivedi, Delhi has been appointed as Sole Arbitrator and Mr. Uday Anand Soni has been appointed the legal consultant for defending the said arbitration case.

FC discussed the issues in general and recommends that arbitration award of less than 5 lakhs to be settled on priority basis as per rule and be appeal only exceptional special issue of the law in which it may have a wider implication.

Item 41.18	Any other Agenda with the permission of Chair
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(a) Status of Recovery from AICTE Rs.19.85 Lakhs.

AICTE sanctioned a support for staff development program to be conducted in 2008-2009. As the matter is too old i.e. 2008-2009 and several reminders were given to the AICTE and no response were received from AICTE, the FC suggested to write off the amount of Rs 19.85 Lakhs as the amount was incurred for staff training programs.

(b) Recovery of ERNET Rs 3.79 Lakhs.

An advance of Rs.1,55,95,225 was given to ERNET India New Delhi by the institute for wide network in the institute premises, out of the advanced amount the utilization

certificate of Rs 1,52,16,166 has been provided by the ERNET India New Delhi showing the amount of Rs 3,79,059 as balance.

The Director (Finance) ERNET India Vide Letter reference no EI-D/F&A/14-23/06/628 dated 03.12.2021 mentioned that they have utilized the balance amount Rs 3,79,059 in manpower, site certification charges and consultancy charges. Thereafter, the institute requested many times for final utilization certificate and no response has been received.

Hence, the FC advised that the case is too old and therefore, the amount of Rs 3,79,059/- is accepted as utilized.

(c) Recovery/Adjustment of Advances from M/s EdCIL India Rs 4.32 Cr.

FC noted and advised to recover the balance amount of Rs. 42,63,944/- on priority basis.


(d) FC observed that facts submitted to the FC/BoG, several times, are incorrect/incomplete and the decisions have been reverted. The FC recommends to the Board Chairman to seek the clarification from the previous Interim Director and to fix the responsibility for the lapses.

The finance committee members thanked the Chairman, FC, for smooth conduction of the meeting.


(Secretary, FC)


(Register (FC))


(Director)


(Chairman, FC)

By-email

F. No. 26-12/2014-TS.I
 Government of India
 Ministry of Education
 Department of Higher Education
 Technical Section-I

ShastriBhawan, New Delhi
 Dated: 27th June, 2022

To,

The Director,
 ABV- IIITM Gwalior
 director@iiitm.ac.in

**Subject: 41st Finance Committee meeting for IIITM Gwalior to be held on 1.07.2022
 -reg.**

Sir,

I am directed to refer to the agenda of the 41st FC meeting of IIITM Gwalior, which is scheduled to be held on 1.07.2022, and to convey the following comments of Director (IIITs), Ministry of Education, in his capacity as the member of FC of IIITM Gwalior for consideration and incorporation in the Minutes of the said meeting:

Item No	Agenda
Item No 1	Confirmation of the Minutes of 40th Meeting of Finance Committee
Comments	The 40th FC meeting was held on 22.03.2022, the comments of the Ministry were sent to the Institute vide letter dated 08.03.2022 (copy enclosed). The minutes of the meeting were not received from the Institute. <u>Under agenda no 40.4</u> , Ministry communicated that as per O.M. dated 26.03.2018 issued by Deptt. of Expenditure, officers of Govt. of India at the level of Secretary and equivalent are entitled for one mobile handset costing not more than Rs.25000/- once during the whole tenure. However the FC approved the cost of Rs 25000/- for a period of 3 years. Institute may clarify the position.
Item No 2	Action Taken Report on 40th Meeting of Finance Committee
Comments	May be noted
Item No 3	Pay Fixation of staff under Raghavan Committee
Comments	The following has been observed: i) The committee first met on 14 th May, 2022 to look into the matter of non-teaching staff where it was recommended that for a few cases like Lib (Asstt), Assitant (Audit), Assistant and Accountant have been given the benefit from the date of joining. The reason for the same may be sought as it seems inappropriate to give benefit from date of joining and not from the date of implementation of RPN-2016 as the

	<p>names and date of joining of the members have not been annexed to the minutes of the meeting.</p> <p>ii) The committee again met from 6-10 June, 2022 and changed its earlier recommendation for one employee, who held the post of Jr Suptt and not for others on the same post without any justification. Clarification may be given as there exists no post of Suptt. at Gwalior and the financial benefit being given seems inappropriate.</p> <p>It seems that Institute has not yet been implemented the recommendations of the Raghavan Committee in letter and spirit. Institute has not furnished the clarification asked by the Ministry vide letter dated 30.03.2022. Institute in its letter dated 17.3.2022 submitted that it has made references to different IIITs and also that the matter can be settled after the cadre structure of different post are created and approved by the competent authority. This Ministry has not yet received any proposal for cadre restructuring of non-teaching staff of IIITM Gwalior.</p> <p>As highlighted above, the recommendations of the internal committee is ambiguous and not justifiable. Even committee has not mentioned the details of non-teaching posts viz created, filled, vacant, mapping of posts as per Raghavan Committee etc.,</p> <p>In view of the above observations, this item may be deferred till all observations/details are not clarified. Before submitting the proposal to FC, Institute may submit the proposal along with all details to the Ministry for examination in consultation with IFD.</p>
Item No 4	Construction of Under pass for connectivity between Pocket A and B of the premises of the institute (annexure pg 15-39)
Comments	The matter was earlier taken in 40th FC meeting under agenda no. 9 where it was proposed to take carry out the proposal through HEFA as IIITM Gwalior is centrally funded and all expenditure is to be borne by Central Government.
Item No 5	Budget for FY 2022-23
Comments	May be considered
Item No 6	Expenditure incurred during last Quarter Jan-March of FY 2021-22
Comments	May be considered
Item No 7	Annual Accounts for FY 2021-22
Comments	The Annual Accounts have not been annexed with the agenda and will be placed before the FC in the meeting. FC may take a view in the meeting
Item No 8	Pay Fixation of the Director of the institute.

Comments	May be considered as per extant rules.
Item No 9	Purchase of vehicle for the Director of the institute.
Comments	It has been mentioned that the Old vehicle in the Institute is not in use. The details of the purchase earlier have not been made and also details/recommendation of the committee (either formed or not) to examine the need for purchase of new vehicle has not been enclosed. Moreover, GFR-2017 and guidelines issued by Deptt. of Expenditure from time to time for scrapping of old vehicle and procurement of new vehicle for the Director may be strictly followed.
Item No 10	CPDA rules for faculty of the institute.
Comments	CPDA is basically meant for meeting expenses for participating National and International conferences, paying membership fees of various professional bodies and contingency expenses, which include consumables, software, external/portable memory devices, installation and commissioning of equipment, etc. It is clarified that procurement of laptops/desktops/tablets or devices of similar nature from CPDA is not allowed. Procurement of laptops/Tabs and similar devices does not come under urgent or contingency expenses. For procurement of Laptops/ notebooks and similar devices, guidelines issued by D/o Expenditure vide O.M. dated 20.02.2018 (copy enclosed) may be followed by the Institute utilising their regular budget, instead of using CPDA.
Item No 11	Minutes of BWC meetings
Comments	FC may take a view in the meeting as per extant rules.
Item No 12	Fee for July –Dec 2022 semester admitted students
Comments	May be considered as per extant rules.
Item No 13	Consideration of Investment Committee meeting report.
Comments	FC may take a view.
Item No 14	Sitting Charges & Honorarium for different meeting
Comments	Rate of sitting fee may be considered as per Deptt of expenditure's order no19047/10/2016-E-IV dated 12.4.2017 (copy enclosed)
Item No 15	Consultancy Charges on Consultancy Project
Comments	May be considered as per Gol norms
Item No 16	House Rent deductions for contractual and outsourcing staff
Comments	May be considered as per extant rules.
Item No 17	Status of Arbitration Cases
Comments	FC may kindly take a view of the matter in the meeting towards settlement of the arbitration cases.

Item No 18	Any other item with the permission of Chair
Comments:	AUDIT PARA No. 6 of 2020 : The Institute vide letter dated 28 march, 2022 and reminder mails dated 13.4.2022, 2.6.2022 and 6.6.2022 have requested to furnish inputs to prepare final ATN for Audit Para no. 6 of 2020. However till date no inputs have been received. FC may take a view of the matter deliberately.

2. This issues with the approval of Director (IIITs) in the Ministry.

Yours faithfully,



(Arun Kumar Karn)

Section Officer(IIITs)

e-mail: akkarn.edu@nic.in

Copy to:

(i) All members of the FC of IIITM Gwalior.

(ii) Registrar, IIITM Gwalior.